

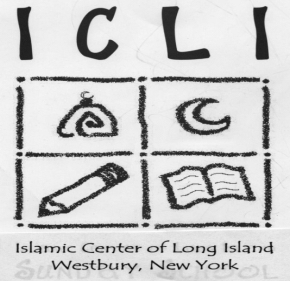


ISLAMIC CENTER OF LONG ISLAND

Sunday School

**835 Brush Hollow Road, Westbury,
New York 11590.**

**Phone: (516) 333 3495 Email: icli@optonline.net
Fax: (516) 333 7321 Website: <http://www.icliny.org>**



February 2010

ICLI Sunday School 2010/2011

Dear Parents,

Asalaamu Alaikum. September is rapidly approaching and it is time to begin our 2010-2011, Sunday school registration. Attached, you will find a Policy and Procedures guidelines and Sunday school registration form. Students must adhere to the Policy and Procedures Guidelines in order to attend the Sunday school. **This must be signed by a parent/guardian.** Please bring the completed form with your payment.

Registrations are on the following dates:

Sunday February 7th 2010 – 10.00am - 12:00 (**ICLI members only**)

Sunday February 14th 2010 – 10.00am - 12:00 (**ICLI members only**)

Sunday March 14th 2010 – 10.00am - 12:00 (**All welcome**)

Sunday March 21st 2010 – 10.00am - 12:00 (**All welcome**)

The first day of classes will be on **Sunday, September 19th**. Please plan to spend the day with your child as our agenda will be as follows:

- ☉ **9:00am – 11:00am: Book sale (outside of the Sunday school office)**
- ☉ **11:00am – 12:00pm: Parent/Teacher/Student Orientation**
- ☉ **Parent Teacher and Education Committee Meeting.** Education Committee will present new initiatives being introduced at the Sunday School and will be available to answer questions.
- ☉ **Classes start at 10:00am sharp!**

PLEASE NOTE: Sunday School timings will be as follows:

START - 10:00AM sharp

FINISH - 1:30PM sharp (After Zuhr Salaat)

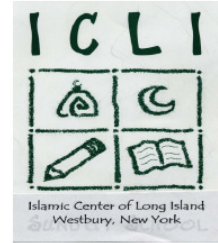
We encourage every parent to join their child(ren) for Zuhr Salaat and be informed of all Sunday School and ICLI announcements!

Asalaamu Alaikum,

Education Committee



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 835 Brush Hollow Road, Westbury, New York 11590
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ICLI SUNDAY SCHOOL CALENDAR 2010 – 2011

DATE:	EVENT:	DATE:	EVENT:
2010		2011	
Sun 19 th Sept	First Day of Classes	Sun 2 rd Jan	Classes as usual – Teacher Meeting @ 9am.
Sun 26 th Sept	Classes as usual	Sun 9 th Jan	Classes as usual.
Sun 3 rd Oct	Classes as usual – Teacher Meeting @ 9am.	Sun 16 th Jan	Classes as usual.
Sun 10 th Oct	Classes as usual.	Sun 23 th Jan	Classes as usual.
Sun 17 th Oct	Classes as usual.	Sun 30 st Jan	Classes as usual.
Sun 24 th Oct	Classes as usual.	Sun 6 th Feb	Classes as usual – Teacher Meeting @ 9am.
Sun 31 st Oct	Classes as usual. Parent/Teacher Community Meeting.	Sun 13 th Feb	Classes as usual.
Sun 7 th Nov	Classes as usual – Teacher Meeting @ 9am.	Sun 20 th Feb	CLOSED – BREAK
Sun 14 th Nov	Classes as usual.	Sun 27 th Feb	Classes as usual.
Sun 21 st Nov	CLOSED - EID UL ADHA	Sun 6 th Mar	Classes as usual - Teacher Meeting @ 9am.
Sun 28 th Nov	CLOSED - THANKSGIVING	Sun 13 th Mar	Classes as usual. Individual Parent / Teacher meeting (II).
Sun 5 th Dec	Classes as usual – Teacher Meeting @ 9am.	Sun 20 nd Mar	Classes as usual. Individual Parent / Teacher meeting (II).
Sun 12 th Nov	Classes as usual.	Sun 27 th Mar	Classes as usual.
Sun 19 th Dec	Classes as usual.	Sun 3 th Apr	Classes as usual - Teacher Meeting @ 9am.
Sun 26 th Dec	CLOSED – WINTER BREAK	Sun 10 th Apr	Classes as usual.
		Sun 17 th Apr	Classes as usual.
		Sun 24 th Apr	Classes as usual - Spring Fair.
		Sun 1 nd May	CLOSED - Marathon
		Sun 8 th May	Classes as usual - Teacher Meeting @ 9am.
		Sun 15 th May	Classes as usual.
		Sun 22 rd May	Final Exams - Prepare for Graduation Day
		Sun 29 th May	CLOSED – Memorial Day weekend.
		Sun 5 th June	Classes as usual – Prepare for Graduation Day
		Sun 12 th June	GRADUATION DAY!!!

- Please ensure that your child attends every lesson so that they are able to gain maximum benefit from the curriculum.
- ICLI Sunday School reserves the right to close the school in anticipation of inclement weather. You will be notified of any closures via e-mail or phone.

Sunday School Policy and Procedures Guidelines

Student Code of Conduct

In order to ensure our students receive a successful religious education it is imperative that all students adhere to proper Islamic etiquette as follows:

1. Attend class on a consistent, regular basis
2. Be punctual (classes start at 10:00am)
3. Come to class prepared with required supplies, books, assignments, etc.
4. Must complete assigned homework
5. Always be mindful and courteous of peers, teachers, and other elders. (including during recess time and on the basketball courts)
6. Absolutely no electronic devices in class (i.e. cell phones, Ipods, Game boys, etc.)
7. Dress modestly

Dress Code

ICLI Sunday School expects all its students to be dressed in a modest Islamic manner. The rules for boys and girls are as follows:

Hijab for boys from classes B - F:

- Loose comfortable fitting clothing
- No shorts above knee height
- No images on clothing
- Long pants preferred

Hijab for girls from class B - F:

- Loose comfortable fitting clothing
- No short tops
- No images on clothing
- No low rise jeans (no midriff showing)
- Long pants/skirts
- Head covering is mandatory

Please ensure that you inspect you child's dress code before leaving home for Sunday school. If your child is dressed inappropriately they will be discreetly asked to wear clothing provided by ICLI Sunday School.

Attendance Policy

To maximize learning and ensure continuity, we encourage your child to attend all scheduled classes throughout the school year. If for any reason your child is unable to attend, please call the office and inform the department. **Students are permitted no more than six weeks of absences per year. Excessive absences may lead to mandatory withdrawal.** We should both aim for the same goal - 100% attendance!

Lateness Policy

Punctuality is an essential value to instill in our children. Lateness is disruptive to students and the teacher, as well as disrupting the lesson in progress. ICLI will not tolerate repeated lateness. Lateness includes being late to the center in the morning as well as being late to class after designated break. Our lateness policy is as follows:

- If your child is late once, he or she will not be able to enter the classroom without signing in and meeting with Education Committee staff in the main office. At this time your child will be issued a written warning.
- The second time your child is late he or she will not be able to enter the classroom without signing in and meeting with Education Committee staff in main office. At this time your child will be issued a note requesting that a parent attend a meeting with the department the following Sunday.
- The third time your child is late he or she will not be able to enter the classroom at all. He or she will be required to sit in the main office for the length of the lesson.

Please do not attempt to enter the classroom if your child is late. You must report to the main office.

Disciplinary Policy

If a student acts in an unacceptable or disruptive manner in class, a member of staff may file an incident report describing the infraction. Copies of this report will be filed in the office and mailed home to the student's parent or guardian. The student involved will also have an opportunity to complete a report which describes the infraction through his or her eyes.

- For the first incident report filed, the student will be asked to sit in the main office.
- The second will lead to a parent conference.
- The third will lead to suspension from class.

I the parent/guardian of _____ hereby confirm that I have read and understood the ICLI Sunday School Policy and Procedure Guidelines. We will make sure that they are followed by my child(ren).

Signature: _____

Date: _____

Sunday School Photograph Authorization and Allergy Form

Name and Class of Child(ren):

1. _____
2. _____
3. _____
4. _____

Dear Parent/Guardian:

Photograph Release

There are many times here at the Islamic Center of Long Island that we wish to take photographs of your child so that we may include his/her picture in various publications. We also have a strong media presence here at the center. This means that photos may be taken by an ICLI staff person or a journalist who is writing an article on the center or on the Sunday School.

The Islamic Center of Long Island and the Sunday School here requests permission for your child's inclusion in the photographs. To grant permission, please check the box below.

Photo Release: I hereby grant permission to The Islamic Center of Long Island and The Sunday School and its successors and assigns, in their discretion to photograph _____ (child's name). I understand that ICLI and the Sunday School, its successors and assigns shall be absolute owners of photographs and all rights therein, including the copyright, and that the photographs may be used in future ICLI or Sunday School publications in any medium whatsoever. I hereby grant permission for photographs to be used during media coverage, educational or promotional purposes.

Parent / Guardian name: _____ Date: _____

Food Allergy:

Please indicate below if your child has any known food allergies?

YES
NO

If you answered YES to the above please give details:

Name/Class of Child(ren) and type of allergy:

1. _____
2. _____
3. _____
4. _____

Parent / Guardian name: _____ Date: _____



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Sunday School Registration Form 2010-2011

PARENT/GUARDIAN INFORMATION

FATHER'S LAST NAME: _____ FATHER'S FIRST NAME: _____

MOTHER'S LAST NAME: _____ MOTHER'S FIRST NAME: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____ CELL PHONE: _____

EMAIL (required): _____ EMERGENCY CONTACT: _____

Please check if your child(ren) are already in ICLI Sunday School

CHILD'S PUBLIC SCHOOL GRADE LEVEL	MINIMUM AGE REQUIREMENT	ICLI GRADE LEVEL ASSIGNMENT
Nursery	3 YRS BY 12/31/10	New Moons
PRE K	4 YRS BY 12/31/10	CLASS: PRE K
KINDERGARTEN	5 YRS BY 12/31/10	CLASS: K
1 ST GRADE	N/A	CLASS: A
2 ND GRADES	N/A	CLASS: B1
3 RD GRADES	N/A	CLASS: B2
4 TH & 5 TH GRADES	N/A	CLASS: C
6 TH & 7 TH GRADES	N/A	CLASS: D
8 TH & 9 TH GRADES	N/A	CLASS: E
10 TH 11 TH & 12 TH GRADES	N/A	CLASS: F

STUDENT'S LAST NAME	STUDENT'S FIRST NAME	BIRTHDATE	SUNDAY SCHOOL GRADE	PUBLIC SCHOOL GRADE (as of Sept '10)

PLEASE INFORM THE SUNDAY SCHOOL OFFICE IF THERE ARE ANY CHANGES IN THE CHILD'S OR YOUR CONTACT DETAILS

SEE OTHER SIDE FOR PAYMENT INFORMATION AND OPTIONS

Sunday School Fee Schedule and Payment Method

Fee Schedule Member Fee

1 child: \$400.00
2 children: \$700.00
3 children: \$900.00
4 children: \$1,000.00

Non Member Fee:

1 child: \$450.00
2 children: \$800.00
3 children: \$1,000.00
4 children: \$1,100.00

Please Note:
For classes (New Moons, Pre-K, Kindergarten & A) an additional \$40 per child is requested for purchase of materials/supplies for class activities and snack/lunch.

Books are purchased separately.

Registration fee: \$ _____
Book purchase fee: \$ _____
Activity Supplies: \$ _____
Total amount due: \$ _____

PAYMENT OPTIONS (PLEASE CIRCLE YOUR CHOICE)

Payment: In Full : 1 payment
Installments : 3 monthly installments
 : 6 monthly installments
(Must provide post dated checks or credit card authority)

Cash:

Personal or Business Check:

Check number(s) : _____
Amount(s) : \$ _____

Credit Card: Please provide the following information

Card Type : Visa or MasterCard (circle as appropriate)
Card account number : _____
Cardholder name : _____
Expiration date : _____
Amount to be charged : \$ _____
Signature of cardholder : _____

I the parent/guardian of _____ hereby confirm that I have read and understood the ICLI Sunday School Policy and Procedure Guidelines. We will make sure that they are followed by my child(ren).

I also confirm that all monies due to ICLI Sunday School will be paid promptly.

Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Payment received by: _____ Receipt No: _____

Date of payment: _____ Balance due: _____

Special Conditions: _____

Surah Prerequisite List

Students attending ICLI Sunday school are expected to have memorized the following surahs in Arabic.

Pre-K

Al Fatiha

Kindergarten

Al Fatiha

Al Ikhlas

An Nas

Grade 1

Al Fatiha , Al Ikhlas

Al Falaq , An Nas

Al Kawthar , Al Fil

Grade 2

Al Fatiha , Al Ikhlas

Al Falaq , An Nas

Al Kawthar , Al Fil

Ayat ul Kursi , Al Kafiroon

Quraish

Grades 3 and up

Al Fatiha , Al Ikhlas

Al Falaq , An Nas

Al Kawthar , Al Fil

Ayat ul Kursi , Al Kafiroon

Quraish , Al Masad (Lahab)

An Nasr , Al Maun

Al Humaza , Al 'Asr

Al Takathur

